



# Maintenance Technician Job Description

**Category:** Part Time  
**FLSA Status:** Non-Exempt  
**Pay Type:** Hourly  
**Pay Range:** \$20/hour  
**Schedule:** 3 days a week

## Description:

The General Maintenance Technician performs diverse skilled and semi-skilled tasks across multiple trades, including plumbing, electrical, carpentry, and HVAC. The primary goal is to maintain the physical integrity of the facility and its equipment to prevent operational disruptions.

## Key Responsibilities

- **Routine Maintenance:** Conduct regular inspections of buildings and equipment to identify potential issues. Perform preventive tasks such as lubricating machines, changing filters, and replacing light bulbs.
- **General Repairs:** Fix minor electrical issues (switches, outlets), plumbing leaks (unclogging drains, repairing faucets), and structural damage (drywall, windows, doors).
- **Facility Upkeep:** Perform interior and exterior painting, basic carpentry, and grounds keeping duties like trash removal, Light landscaping, event set up and breakdown.
- **Collaboration:** Work with other team members and alongside vendors.

## Qualifications:

- **Education:** High school diploma or GED, vocational training or a technical degree is preferred.
- **Experience:** 1–5 years in building maintenance, construction.
- **Technical Proficiency:** Skilled in using a variety of hand and power tools (drills, saws, wrenches) and the ability to read blueprints or repair manuals.
- **Physical Demands:** Ability to lift at least 50 lbs., stand for long periods, climb ladders, and work in cramped or uncomfortable environments.
- **Soft Skills:** Strong problem-solving abilities, attention to detail, and effective communication for interacting with tenants and managers.
- **Certifications:** A valid driver's license is essential. 10-hour OSHA
- Available to work some weekend days and possibly an occasional evening

## To Apply:

Interested applicants should submit a resume via email: [facilities@castleinthecLOUDS.org](mailto:facilities@castleinthecLOUDS.org)