



Museum Housekeeper & Maintenance Job Description

Category: Part-time, year-round

Pay Type: Hourly

Pay: Starting \$20.00/hour

Schedule: Approx. 20 hours/week, year-round; weekend days required during the open season (May–October)

Direct Supervisor: Curator & Director of Preservation

About the role:

The Museum Housekeeper & Maintenance Technician plays an important behind-the-scenes role at Castle in the Clouds, helping care for *Lucknow*, our historic mansion. This position involves thorough cleaning, basic maintenance, and keeping the building and surrounding area safe and welcoming for visitors and staff. You do **not** need museum experience to apply. We will provide training for safely cleaning and caring for historic spaces and objects.

What we're looking for:

- Someone who is dependable, organized, detail-oriented, and comfortable working independently
- A problem-solver who notices when things need attention
- Comfortable using ladders, lifting and carrying up to 50 lbs., and performing light maintenance & cleaning tasks
- Patience and attentiveness, especially when working around historic furnishings and displays

Why This Job Is Unique

- Work in a beautiful, historic setting
- Consistent part-time hours year-round
- Training provided; no museum experience required
- Meaningful work helping preserve a National Historic Landmark

Primary Duties and Responsibilities include but are not limited to:

- **Cleaning & Care of the Historic House**
 - Clean rooms and exhibits in the historic mansion using approved methods and products
 - Maintain cleanliness of staff bathrooms and break areas
 - Occasionally assist with carefully cleaning historic furnishings and objects (with training)
 - Empty interior and exterior trash daily
 - Help with emergency cleanups when needed
- **Maintenance & Support**
 - Assist with moving furniture or items as needed
 - Complete routine weekly, monthly, and annual maintenance checks and keep simple records
 - Keep cleaning supplies and tools organized and in good condition
- **Grounds & Seasonal Tasks**
 - Help keep outdoor areas tidy and safe for visitors (picking up litter, checking porta-potties, etc.)
 - Assist with snow removal by shoveling mansion's entries and walkways during the winter months
 - Other related duties as assigned

To Apply:

Interested applicants should submit a resume to curator@castleinthecLOUDS.org