



Gardener Job Description

Direct Supervisor: Director of Buildings and Grounds

Gardeners are responsible for maintaining the beautiful gardens and grounds, and contribute to the outstanding customer service experience that Castle in the Clouds is known for. Gardeners work part time 3-4 mornings a week from May through October.

Essential duties and responsibilities include, but are not limited to:

- Install and maintain outdoor plantings for the Castle grounds
- Soil cultivation, digging, forking, mulching, watering, raking, weeding, edging, pruning, seed sowing, bed preparation and planting.
- The use and maintenance of hand tools and basic light machinery.
- Provide input as to types of plants and location
- Help with plantings in various locations across the property
- Communication is essential with event managers, other gardeners, volunteers and staff
- Other duties as assigned by Manager

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience

- Preferred 5 plus years of gardening experience

Skills/Abilities

- Experience working with many different plant species
- Experience with historic gardens is a plus
- Ability to identify and care for a large assortment of annual and perennial plants
- Ability to lift and carry up to 50 pounds
- Customer service skills and sense of public relations
- Strong sense of responsibility to insure quality of gardens
- Ability to work well in a busy environment with distractions
- Be organized with a keen eye for detail

Other Qualifications:

- Looking for a self starter, self-motivated, and enthusiastic plant lover
- Capability to stand, bend and kneel for extended periods of time in performance of duties
- Ability to work outside regardless of the weather

Employment Type: Part time, Seasonal **FLSA Status:** Non-exempt

Interested applicants should send a resume with references to: Castle in the Clouds Attn: Facilities Director, PO Box 687 Moultonborough, NH 03254 or email to facilities@castleintheclouds.org

Commented [ML1]: I would recommend saying this is "preferred" just in case you get someone with two or three years of good experience